

## **Separate terms and conditions for sponsors**

If the terms and conditions listed here contradict the general terms and conditions of participation, the terms and conditions listed below apply to sponsors.

### **Brief description**

As part of the World Green Infrastructure Congress – WDIC 2017 from 20 to 22 June 2017 in Berlin, an accompanying trade exhibition is offered that is available to the sponsors. In addition, sponsors are offered further presentation opportunities as part of the congress and in the run-up to it.

### **Scope of performance**

All services, such as presentation opportunities, advertising placements, contributions to the congress documents and much more, can be found in the overview of the sponsor packages.

### **Costs**

You can find the costs in the information about the sponsor packages.

### **Registration and processing**

Registration is made directly with the organiser using the feedback form via e-mail to [info@fbb.de](mailto:info@fbb.de) or by fax to 0049 681 9880572.

Following successful registration, a registration confirmation and invoice are sent.

Following receipt of the payment, the respective services are booked and reserved.

A sponsor booking can only be placed if at least one person is registered as a paying participant (does not apply to gold, silver and bronze sponsors).

The sponsor's logo to be used as well as the company name to be used are to be provided to the organiser immediately in order for these to be shown correctly in printed materials and on the website. The image file (logo) should be provided as a vector graphic (eps file) or as a high-resolution JPG (min. 300dpi).

The separate terms and conditions for participants in the poster exhibition also apply to participation in the poster exhibition.

The sponsor is notified of advertising deadlines and deadlines for printed data, with a period of notice of two weeks from the advertising deadline. The organiser must be provided with printed data by the advertising deadline. Printed data submitted later cannot be taken into account. No claim to compensation arises from this.

The registration of participants via the sponsor packages takes place directly with the organiser or via the congress office – not via the online registration. The participant's details (with all of the information required by the online registration) must be available to the organiser or the congress office at the latest 10 days before the event.

Reference projects that should be taken into account for an excursion must be stated as soon as possible, at the latest 16 weeks before the event, in order to include these in tour planning. Whether a project can be included in an excursion is the decision of the organiser. If this is not possible, the reference project can be presented as part of the poster exhibition.

Materials that should be included in the congress documents must be discussed with the organiser. Corresponding materials are to be provided to the congress office at the latest 14 days before the event.

The trade exhibition will be held on 20 and 21 June 2017 in the atrium of the Mercure Hotel MOA Berlin. Materials that are assembled or mounted as part of sponsoring or the trade exhibition must be installed by you on 19 June 2017 (between 12pm and 7pm). Later assembly is not possible for organisational reasons. Any material not assembled by then can no longer be taken into account. No right to withdraw arises from this. No compensation claims may be made for this. The organiser assumes no liability for damage or loss of materials. We thus ask that you do not store any valuable

items in the exhibition area. If you would like to pay for materials or the exhibition area to be guarded, contact the congress office or the organiser at the latest 7 days before the congress.

The registration confirmation must be brought with you in order to access the premises on 19 June 2017 and is to be presented on request. The organiser allocates the exhibition site, where this has not been discussed and confirmed in advance.

All materials and exhibition elements must be dismantled on 21 June 2017 between 6pm and 10pm. Any material not dismantled by then will be disposed of for a fee.

#### **Terms and conditions of withdrawal and cancellation**

It is possible to withdraw from the sponsor package free of charge up to 14 days after receipt of the registration confirmation. A free cancellation is no longer possible after this date.

By placing a booking, you declare yourself responsible for paying the invoice.

#### **General terms and conditions**

All bookings are binding. Amendments and cancellations must be made in writing and must be addressed to the body stated on the order form. Verbal agreements are not binding insofar as they have not been confirmed in writing by the organiser.

Bank fees for chargebacks are borne by the sponsor.

If the conference cannot be held or cannot be held in the offered and booked form for reasons that are not attributable to the organiser or the performing agency (e.g. natural disaster, strike or force majeure), there is neither a claim to a refund of the (proportionate) sponsor fees nor to compensation for other damages or financial losses.

We indicate that the organiser is only liable for claims for physical injury due to intent or negligence and for material damage due to intent or gross negligence of the organiser. No further claims can be made. The organiser is not liable for the loss or theft of any items and motor vehicles brought to the event, except in the event of intent or grossly negligent causation.

No guarantee is made for programme changes and timing alterations for events. The organiser reserves the right to reschedule or relocate events or parts thereof (seminars etc.). This also includes the cancellation of individual items in the programme. This does not give sponsors the right to withdraw. No compensation claims may be made for this. The organiser commits to notify the sponsor of any changes as soon as he becomes aware of them.

The organiser is also not liable for the attendance of announced speakers. In the event of cancellation, the participant does not have the right to compensation claims of any kind. The organiser will endeavour to resolve the situation with a suitable replacement. The current status of the speakers can be seen published online up to one week before the start of the event. Online amendments after this are no longer possible for technical reasons.

What's more, there is no right to compensation for defective, missing or incomplete publications in printed materials or on the congress website.

Berlin, Saarbrücken, 31.10.2016